

# PLM World – North Carolina

## **PURPOSE**

The primary purpose of the PLM World - NC Users Group is to provide a support network for technical information. A secondary purpose is to facilitate communications between users and EDS PLM Solutions Incorporated and to continue and follow up ideas presented at the International Users Meetings.

## **SCOPE**

The activities of the Users Group shall include discussions of non-proprietary application ideas and programs, techniques in the management and use of software or hardware and other information related to graphics processing applications, which are of common interest to the membership.

## **USER GROUP RESPONSIBILITY**

The Users Group shall not be responsible for any information received from a member. All programs, techniques and other information disclosed by a member, either in written or oral form, shall be considered non-proprietary and non-confidential. Subsequent disclosure to others shall not impose any liability whatsoever, for any reason on the Users Group, its agents or members.

## **DEFINITIONS**

**EXECUTIVE BOARD:** *President and Secretary/Treasurer are Board Members.*

**EXECUTIVE COMMITTEE:** *President, Secretary/Treasurer and SIG Chairpersons are Committee Members.*

# ARTICLE I

## **ORGANIZATIONAL STRUCTURE**

- A) This organization (hereinafter the “Organization”) is a branch of the PLM World, Inc., a Minnesota Nonprofit Organization. The Organization, as an unincorporated branch of the PLM World, Inc., is governed by the Articles of Incorporation of PLM World, Inc. In the event of any conflict between these By-Laws and the governing instruments (e.g., Articles of Incorporation, By-Laws and Policies and Procedures) of PLM World, Inc., the governing instruments of PLM World, Inc. shall control.
- B) The Organization is intended to supplement the activities of PLM World, Inc., but shall operate independently from PLM World, Inc. except as otherwise provided in these By-Laws or the governing instruments of PLM World, Inc.
- C) The Organization shall have its own officers and directors who shall be responsible for the activities of the Organization.

## ARTICLE II

### **MEMBERSHIP**

- A) Any owner, leasee, or user of a EDS PLM Solutions interactive graphics system is eligible for membership in the Organization and entitled to all rights and privileges associated with said membership.
- B) Application - those eligible for membership may submit an application to the Secretary for member accreditation.
- C) Annual dues and periodic special assessments, if any, shall be set from time to time by the Board of Directors. Members who do not pay annual dues or special assessments within 60 days of the due date thereof shall be suspended and placed on the inactive list by the until payment is received. Suspended Members shall not be entitled to any of the rights of Membership, including the right to vote.
- D) Members may not transfer their Memberships
- E) Membership fees may be waived for a member's special circumstance at the discretion of the Board.
- F) Membership fees shall be waived for Executive Board Officers.

## ARTICLE III

### **EXECUTIVE BOARD OFFICERS**

- A) The officers of the Executive Board shall consist, at a minimum, of the President and Treasurer and such other officers as may be elected by the Executive Board.
- B) Officers shall be nominated for their respective offices by the general membership and fulfill the office duties for a term of one year. The general membership shall be notified of the nominations. If any officer is unable to complete his/her term, the Executive Board shall appoint a temporary officer to serve the balance of the term. The Executive Board may remove officers at any time if it is deemed that the officer is not fulfilling his/her duty.
- C) No employee of EDS PLM Solutions Incorporated shall be eligible to serve as an officer.
- D) The officers and their functions are as follows:
  - i) President
    - a) Coordinate preparation of the meeting agenda.
    - b) Coordinate Committee activities.
    - c) Chair the Executive Committee and Group Meetings.
    - d) Obtain technical information and provide input to the International User Group Meetings.
    - e) Maintain guidelines for the scope and conduct of Executive Committee Meetings.

- ii) Secretary/Treasurer
  - a) Assume Chairperson duties in the event the Chairperson is unavailable.
  - b) Assist the Chairperson with the administrative aspects of the Users Group Meetings.
  - c) Maintain membership records.
  - d) Perform treasurer function for the Users Group.
  - e) Member of the Executive Board and Committee.
  - f) The Treasurer, if any, shall have the custody of the corporate funds and securities, shall keep full and accurate accounts of receipts and disbursements in books belonging to the section, shall deposit all moneys and other valuable effects in the name and to the credit of the section in such depositories as may be designated by the Executive Board and shall perform such other duties as the Executive Board may prescribe.
  - g) The Treasurer, if any, shall disburse the funds of the section as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the President and Directors, at the regular meetings of the Board, or whenever they may require it, an account of all his or her transactions as Treasurer and of the financial condition of the Organization.
  
- E) Officers, as such, shall not receive any stated salary for their services, but expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board; provided that nothing herein contained shall be construed to preclude any Officer from serving the Organization in any other capacity and receiving compensation or reimbursement of expenses therefor.

## **ARTICLE IV**

### **BOARD RESPONSIBILITIES**

*It is the responsibility of the Executive Board to:*

- A) Define temporary committees and appoint a chairperson for each committee.
- B) Receive suggestions for any changes from general membership.
- C) Evaluate current committees for effectiveness and reorganize or discontinue such committees, if necessary.
- D) Prepare meeting agendas as directed by the Users Group Chairperson.

### **TEMPORARY COMMITTEES**

- A) Temporary committees shall be organized by the Executive Board to study and report on specific areas of interest to the membership.
- B) A majority of the membership can request the Executive Board to form a new committee.

## **ARTICLE V**

### **MEETINGS**

- C) The Organization shall meet a minimum of two (2) times per year.
- D) The Chairperson or his/her designee shall make arrangements for meeting facilities and the location of each meeting. He/she shall then provide this information to the Executive Board consultant for dissemination to the membership.
- E) Members must be notified of the scope and location at least fourteen (14) days prior to the meeting.
- F) Members must make reservations to the appropriate meeting planner ten (10) days prior to the date of the meeting.

## **ARTICLE VI**

### **VOTING**

Each user of a EDS PLM Solutions Product (Ideas, Solid Edge, and Unigraphics) shall qualify for one (1) vote per attending site code. No one corporation shall have more than 33% of the total available votes. Voting will be held for election of officers and to adopt changes to the Organization By-Laws, which the Executive board considers important for membership action or, by motion from the floor. The majority of votes cast will ride. A quorum shall be comprised of one-fourth the total site codes currently registered with the PLM World - Southeast Users Group.

## **ARTICLE VII**

### **FUNDING**

Each user attending an Organization Meeting may be charged an activity fee to provide for renting of facilities and/or procurement of services related to the business sessions of the meetings. Any activity fee shall be specified in advance of the Organization Meetings. Cancellations may be made five (5) days prior to the meeting and the activity fee will be waived. Cancellations within five (5) days of the meeting and no shows may be charged the activity fee.

## **ARTICLE VIII**

### **DELEGATES**

There shall be one delegate from the Organization to the PLM World Inc.'s special regional group committee. This delegate shall sit on a special committee of the PLM World Inc. that shall resolve any and all disputes that may arise between the National and Regional Users Groups. This special committee shall consist of the delegates from all the Regional Users groups as well as three members of the National Users Group Board of Directors. The Board of Directors may choose any member of the Board of Directors to be the delegate.

## **ARTICLE IX**

### **PRIVACY**

The privacy of the membership shall be protected by the Executive Board. Officers shall use the membership information for the express purpose of organizing meetings and to further the goals of the section. At the end of an officer's term, the membership list shall be given to the replacement or destroyed. The membership list is considered confidential and shall not be shared except to provide services to the membership.

## **ARTICLE X**

### **FINANCIALS**

- A) All checks or demands for money and notes of the section shall be signed by such officer or officers or such other person or persons as the Board of Directors may from time to time designate.
- B) The fiscal year of the section shall be from January to December and coincides with the elected officers term in office.
- C) The balance sheet shall be disclosed on an annual basis to the membership.

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Greg Yow, P.E. - President

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Jeff Burdick – Secretary/Treasurer